

**Tehama eLearning Academy
Governance Committee
Meeting Minutes
December 3, 2014**

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the Committee Members, Mrs. Denise Cottingham, CBO, Ms. Christine Walrath, Secretary, and Mr. Wes Grossman were also present. Mrs. Barrow was absent.

- Call to Order** Mr. Tim Morehouse called the meeting to order at 3:30 pm.
- Roll Call and Pledge Of Allegiance** Present: Morehouse, Allen, DuVarney, Manuel.
Mr. Tim Morehouse led the Pledge of Allegiance.
- Approval of Agenda** Ms. Manuel moved, seconded by Mr. Allen, to approve the agenda for this meeting held on the above date. The motion carried unanimously (Morehouse, Allen, DuVarney, Manuel).
- Consent Agenda** The Governance Committee Minutes from the October 1 meeting were included in the agenda packet, as well as the Technology Services Contract for 2014/2015, Donation information from Sun Country Quilters, and the Short Term Contract for the TeLA Interpreter. Approval of the Consent Agenda was moved by Mr. Allen and seconded by Mr. DuVarney. The motion carried unanimously (Morehouse, Allen, DuVarney, Manuel).
- Principal's Report** Mrs. Barrow was absent but asked for the following information to be shared at the meeting: Students currently enrolled: 119. New Student Orientation held on 12.2.14: 13 students and parents attended. We will hold another New Student Orientation on 12.9.14, if needed. We will hold New Student Orientation(s) at the beginning of spring semester. Goal for spring semester is to have 120-135 students enrolled. All onsite classes (CCSS, CAHSEE, math tutoring, LA tutoring, and electives) end this week, 12.1.14. Winter recital is on 12.18.14 from 10:00-11:30am. The recital will include choir, voice, keyboard/piano, guitar, art work, and sewing work. Students, parents/family, and GC members are invited. Last day of school for students is 12.18.14.

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CBO Report

Mrs. Cottingham shared the 2014/2015 Interim Assumptions. She also discussed some revised attendance accounting requirements for next semester. Teachers will be required to account for DAILY class logins by their students for any days they do not attend onsite classes. The 2 lesson per day guideline will still be in effect as a production requirement.

Mandated Cost Funds

The Schedule of the First Apportionment for One-Time Funds was included in the agenda packet, and Mrs. Cottingham confirmed that spending is on target.

TeLA Counselor

Mrs. Barrow had proposed utilizing the TeLA Counselor for an extra workday every week. The intent was for him to focus on planning additional interaction with students regarding College/Career student pathways. Because the student enrollment for this year was lower than the initial plan, the additional workday will not be considered at this time. It was suggested that TeLA utilize some outside resources such as the Job Training Center to help students gain more exposure to future career and educational planning. It was also suggested that TeLA coordinate with RBHS to participate in some of their existing student programs regarding college planning and financial aid.

CCSS Implementation

Ms. Bouchard presented the CCSS Implementation plan for discussion.

Lease Extension

The extension of the lease for 715 Jackson St, Suite B was discussed and the building owner needs confirmation by the end of December if the lease will be extended. It was decided to have another Governance Committee meeting the following week so this topic can be included as an action item.

Messenger/Tracker

School Messenger has been installed and three user logins have been emailed to TeLA. Online training can be utilized as time permits. No updates were discussed regarding Student Tracker usage.

Next Meeting Date

The next meeting will be held on Wednesday, December 10th, 2014 at TCDE – 3:30 pm. This will be an emergency meeting only to discuss the lease extension. The next regular meeting will be on February 4th, 2014 at 3:30.

Adjournment

There being no further business the meeting was adjourned at 4:40 pm.